

## **SYNCHRO SWIM NEW ZEALAND**

### **INTERNATIONAL JUDGES' PROTOCOLS**

These are guidelines and expectations for New Zealand Judges attending International Competitions.

\*\* Judges are regarded as being part of the "Delegation" , and generally will be responsible to the Head of Delegation, Senior Judge or Team Manager.

\*\* Travel and accommodation arrangements may be made by Synchro Swim New Zealand, but in some cases will be the responsibility of the individual.

\*\* Judges may be housed at a separate venue from the Team.

\*\* Domestic Transport schedules are generally provided by the Host country, and use of this transport is the responsibility of the individuals.

### **ACCREDITATION**

The first priority on arriving in the host town or city is to receive accreditation (sometimes called 'credentials').

In some case transport will be provided to the Accreditation Centre, sometimes accreditations are provided on arrival, or are available at the hotel. It is **ABSOLUTELY ESSENTIAL** to have your accreditation with you **AT ALL TIMES**.

### **DRESS CODE**

Usually Judges are issued with Judge Uniforms by the Organising Committee of the competition. Depending on the competition, this may be full uniform – ie trousers, tops, shoes socks and hats, or may be tops only, usually polo shirts.

**BUT** it is essential that judges take with them appropriate whites – trousers and tops. These items should be non-transparent, loose fitting and easy to launder. Shorts and short skirts are not acceptable.

Trousers are more practical than skirts, and should be mid calf length or longer. Shoes need to be white, comfortable, and suitable for wearing with a skirt or trousers.

At some competitions judges are issued with tops only, so any "bottom half" should be suitable for wearing with white or coloured tops.

In some cases, New Zealand Judges may be provided with uniform the same as or similar to the Team.

It is wise to always take a light raincoat, hat for sun protection, and something warm to wear on the chair.

As there is generally some sort of Official Reception, appropriate clothes are necessary. Otherwise, smart casual dress is acceptable.

## **MEETINGS**

Judges, whether "Practice" or "Real" are expected to attend ALL scheduled Judges' Meetings . Usually there are one or two meetings before competition, and on every competition day, a meeting before competition, usually one hour before the start of competition. It is the responsibility of the Judge to ensure they are at the meetings on time, and dressed in accordance with the day's programme.

There are often Judges' Meetings or Clinics after competition, and judges should be aware of this, and ensure they are present.

## **JUDGE EVALUATIONS.**

At some competitions, either FINA or the Host Federation arrange for an Official Evaluator to be present. Judges' Evaluations are undertaken by the appointed evaluator, and the normal practice is that copies of the evaluation sheets are sent to the Judge personally, with a copy to FINA for the data base, and a summary to the Federation.

Practice Judging is generally possible, but applications have to be lodged prior to the competition. In the case of FINA competitions this is 60 days before, and generally less for other competitions. Practice Judging is not possible at the Olympic Games.

## **EXPECTATIONS.**

Synchro Swim New Zealand acknowledges that while judges attend competitions as from New Zealand, once at the competition any domestic allegiance is put aside, and judges are expected to judge to the best of their ability, without feeling any pressure from the New Zealand Team or administration. Any situation which a judge feels is inappropriate, particularly relating to pressure or expectations from members of other Federations' teams should be made known to the New Zealand Team management, to be dealt with promptly.

## **GIFTS**

As judges often exchange gifts at a competition, it is wise to have a supply of small inexpensive gifts – souvenir pens, fridge magnets etc to avoid embarrassment.

Any exchange of gifts should only be done after the competition.